

BY-LAWS OF THE

Bicycle Advisory and Safety Committee (BASC)

ARTICLE I: NAME, PURPOSE AND GOALS

Name:

The Huntsville Alabama Bicycle Advisory and Safety Committee (hereinafter referred to as "BASC") has been established in October 2008.

Purpose:

The BASC purpose is to provide knowledge about bicycling that advances education, enables planning, and coordinates improvements which increase the extent of bicycling infrastructure and facilities in the Huntsville community.

Goals and Objectives:

BASC goals are comprehensive guidelines to create a safer bicycling environment in and around Huntsville. The objectives were developed collectively by the committee to meet the five goals.

- 1) Elevate motorist awareness and responsibility.
 - a. Develop knowledge for law enforcement and motorists about bicyclists rights to the road.
 - b. Advise traffic engineering to educate motorists with signs and road markings that increase multimodal awareness.
 - c. Assist development of infrastructure that minimizes conflict between vehicular and bicycle traffic.
 - d. Suggest ways to publicize motorists obligation to drive safely and share the road.
- 2) Elevate bicyclists' awareness and safety.
 - a. Provide information for law enforcement and bicyclists regarding rules of the road.
 - b. Provide directional signage and road markings for safe access on roadways.
 - c. Facilitate bicycle education programs.
 - d. Publicize bicyclists' rights and responsibilities.
- 3) Improve facilities for bicycles.
 - a. Develop traffic engineering and planning strategy to design 'Complete Streets' that include bicycle lanes and paved shoulders wherever needed.
 - b. Review, revise, and sustain a comprehensive Bicycle Plan and provides a safe and inclusive bicycling network.
 - c. Aid the City of Huntsville (COH) in planning and providing adequate facilities that encourage bicycle commuting such as: bicycle racks/parking, bicycle-friendly traffic signals, lighting, and shuttle access.
- 4) Promote bicycling in Huntsville.
 - a. Develop media campaigns to promote bicycling as a viable means of transportation.
 - b. Advise and monitor planning policy to create a Bicycle Friendly Community (BFC).
 - c. Encourage business' support of bicycle commuting.
 - d. Aid COH implementation of Safe Routes to Schools (SRTS) and safe routes for commuters.
 - e. Help plan and hold a Mayor's Bike Ride annually.
 - f. Provide relevant content for a COH website to provide information and collect public comments for review.
- 5) Provide a voice for the general public and accountability for the COH in matters of bicycling access and safety.

- a. Hold at least one open meeting annually to collect input from the public.
- b. Endeavor to complete actions set by the committee or requested by the public.
- c. Periodically access and report the action addressed and completed by the BASC.

ARTICLE II MEMBERSHIP

BASC is composed of volunteer citizens and professional and technical staff members from the City of Huntsville (COH) representing key departments that can assist in meeting the committee goals.

The BASC shall consist of citizen cyclists who live and/or work in Huntsville, that are nominated and approved by a majority of BASC members and COH administration. Citizen members represent a broad cross-section of the bicycling community. The BASC shall also include representatives from COH Traffic Engineering, Planning, Police Department, the City Council and the Mayor's office. BASC membership shall consist of ten to fifteen voting members. Each of the COH departments on the committee and all of the citizen members, including the chairman and co-chair of the committee can cast one vote on matters that require consensus. All interested citizens are welcome to attend meetings.

COH Planning staff will attend meetings and provide technical and administrative support but only one may be a voting member of the committee.

ARTICLE III ORGANIZATION

The BASC will be co-chaired by a COH appointee and a citizen member. The BASC shall organize and appoint other positions, such as a secretary, as they deem necessary. The BASC shall generally follow Robert's Rules during meetings and may adopt, and later change or alter, rules and procedures of the committee consistent with the ordinances of the COH.

A quorum is necessary when voting on issues that will express the position of the committee as a whole. A quorum is defined as a majority of voting members.

Terms:

Members are asked to serve for a minimum period of two (2) years. Co-chairs are asked to serve for a minimum period of one (1) year. Vacancies should be filled for members when they leave the committee. A questionnaire will be submitted by those nominated to become BASC members and new members will be selected by the BASC.

Meetings:

The BASC shall establish a meeting schedule that will meet on a monthly basis and record and post meeting minutes on a public website.