# **Meeting Minutes: BASC Monthly Meeting – Monday, February 27th, 2023, 5:30 pm at the Monkey’s Wrench/HUBS Coop (1317 Virginia Blvd NW, Huntsville, AL 35801)**

**Attendees**: Danny Peters, Vivian Terry, Chad Skaggs, Jacob Hell, Larry Mason, Jamie Miernik, Morgan Andriulli, Jennifer Colee (TE) (virtual), James Moore (Planning), Anthony Rosado (HPD),

**NOTE:**  All minutes are in the dropbox: [www.hsvbasc.com](http://www.hsvbasc.com/)

**Meeting Time:** 5:35 pm-7:00 pm

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**Announcements:**

1. **January meeting minutes** were approved. Stored in [www.hsvbasc.com](http://www.hsvbasc.com/)
2. **Next Meeting: Monday, March 27th, 2023** at the **Monkey’s Wrench/HUBS Coop** (1317 Virginia Blvd NW, Huntsville, AL 35801
3. **This month’s cycling Community events:**

* HUBS Housewarming Party, **March 3rd, 2023**: Success!
* Sign-up now to be a volunteer at the 2023 UCI Para-Cycling World Cup that is **May 26-29, 2023:** [https://cummingsresearchpark.com/huntsvilleparaworldcup/](https://cummingsresearchpark.com/huntsvilleparaworldcup/?fbclid=IwAR0p3MAD0mqZJwHsIy3sBGC3G9Ipm7oB-5YkKiRJiOZBYukkmM2wVHbiSFI)
* SCCC Zayas’ Annual Birthday Memorial Ride! Ride on Zayas: **Wednesday March 8th:** <https://fb.me/e/3Y1eWNgTS>

**Section I. City Reports:**

**A: Planning:** James Moore. Past updates in excel sheet “BASC Projects\_Actions Summary” in [**hsvbasc.com → Minutes and Documents**](https://www.hsvbasc.com/owncloud/index.php/s/N2f7bzZEYm9zPR1)

1. **Planning Status: Updates below.** Grants, bike/ped infrastructure updates, planning public events, etc.

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
| **Free Transit ride if you bring your bike** | Reach out to the City to give citizens a free bus ride if they bring their bike. | Danny reached out to John, but we got it from James at the meeting that John Autry approved of a Free Transit if you bring a bike from May 8th-12th. |  |
| Land and water Conservation Fund (LWCF)/Reacreational Trails Program (RTP)  A&M Greenway | Jo Beth | (3/6) COH Planning is currently developing a proposal for the “A&M Greenway” segment running along the NARM RR ROW. Planners/LTNA conducted a site visit and discovered that due to site constraints and a narrow ROW, we would have to build on the adjacent A&M property, and is currently in communication with A&M regarding the project. If given the “OK” form A&M, Planning to pursue either LWCF or RTP funding for the 1.1-mile project. |  |
| Bloomberg Initiative for Cycling Infrastructure (BICI) | Jo Beth | (3/6) The Planning Department is currently working on a Downtown Active Transportation Connectivity Action Plan (Plan sent to BASC for review) to improve bike & pedestrian safety and connectivity into the Downtown area and environs. Planning just submitted a Bloomberg Initiative for Cycling Infrastructure (BICI) grant application for the project. This is global competition, and only 10 cities will be awarded. Awards announced in “Spring 2023.” |  |
| USDOT SMART Planning & Prototyping Grant | Jo Beth/Jennifer | (3/6) COH Planning is currently working with Traffic Engineering and a vendor on a USDOT SMART Planning & Prototyping Grant to test new smart traffic signal technology for multimodal safety and congestion & emissions reduction along Bob Wallace Avenue to see if it can be implemented city-wide. (SMART grant awards have not been announced yet). |  |
| USDOT funding for Holmes Ave. Complete Streets | Jo Beth | (3/13) BASC recommended 3 candidates for consideration to the Safety Action Plan Task Force after obtaining a quorum of Citizen voting members. (Huntsville Vision Zero Municipal Safety Action Plan)  (3/6)COH Planning is continuing to seek USDOT funding for the construction of the Holmes Avenue Complete Streets Corridor Project. (The project was not awarded the USDOT Safe Streets For All (SS4A) grant/but we are embarking on a city-wide Vision Zero Safety Action Plan to increase our chances for a Construction grant for this year’s round. (More on this effort below!)  This includes embaring on a Municipal Safety Action Plan in 2023. |  |
| RAISE for the sky bridge | Jo Beth | (3/6) In 2022, the City was awarded $20,000,000 in transportation funding through the USDOT Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grants Program for the Pedestrian Access Redevelopment Corridor (PARC) Project, a multimodal improvement project that includes a bike and pedestrian bridge that will span from the Mill Creek/Lowe Mill neighborhoods into Downtown.  \*\*The City is continuing to pursue additional funding for the PARC project through the Bipartisan Infrastructure Law (BIL) programs. (We applied for a USDOT ReConnecting Communities grant, but it was not awarded. We intend on continuing to pursue additional funding for the project). |  |

1. **Planning Bike/Ped Reports: Updates below.**

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
| **See and Be Seen Reporting tool** | Allows the City to count-up The number of bike “near-miss” incidents and website views. This can be used to view the increase of biking interest and “near-miss” incidents in Huntsville. <https://www.bikehuntsville.com/bike-huntsville/make-a-report-or-request/> | (3/6)Substitute for See & Be Seen: Planning currently in discussions w/BASC and Comms regarding substitute for the See & Be Seen Reporting Tool, and actively looking into alternatives. (we hope this will get more attention/clarity as we move forward with our safety action planning effort)..  Planning said that the See and Be Seen "near-miss" reporting tool is difficult to maintain by the city and so it is currently obsolete, currently showing Error 404 page. The question is what is the workaround, possibly from SeeClickFix.com. [SeeClickFix.com](http://seeclickfix.com/) isn't used for this and most-likely not a valuable workaround. | Action: BASC (Danny and other interested people) will escalate offline in order to make sure that citizens have a place to record these near-misses because this is valuable data. |
| **Planning SeeClickFix.com report** | Would allow citizens to submit a “Bike” related category and possibly “near-miss” incidents onto SeeClicFix, which could then be sent directly to the COH Planning dept. This is important because this is a public website supported by the city, citizens use this website, and tickets can be routed directly to the correct city group.This can be used to see the increase of biking interest in Huntsville.  https://seeclickfix.com/huntsville | Discussion: There are some SeeClickFix.com tickets that go to Planning currently. Sidewalk repairs go to Planning. BASC wants to know what categories go to Planning and who categories these tickets. Assumption is an IT group. Another question is if HPD gets SeeClickFix.com , Anthony does not know. People in the city who might know the answers are Chris McNeese (COH PUblic Works- General Servies) and Tara Sloan as seen in this article: https://cityblog.huntsvilleal.gov/huntsville-connect-customer-service-app/ | Action: I think James will follow-up with some personnel listed. BASC members can try to track their tickets to see if sidewalk repair tickets go to Planning and track where their "Other" tickets go to. |
| Greenways | Jo Beth | (3/6) COH Planning conducted the Greenway Master Plan Public Input Workshops at the end of 2022 and is currently compiling all public input.  COH Planning is currently working with the Land Trust of North Alabama (LTNA) and the Singing River Trail (SRT) partners to expand the greenway network in the northern and southern portions of the city. |  |
| Zoning | Jo Beth | (3/6) COH Planning is currently working on a Zoning Ordinance Update which takes into consideration alternative mode infrastructure. |  |
| Environmental Sustainability Committee (HESC) | Jo Beth | (3/6) COH Planning is currently working with multiple stakeholders on the Huntsville Environmental Sustainability Committee (HESC) to draft sustainability initiatives for the city, including a work group dedicated to sustainable transportation alternatives. |  |

**B: Traffic Engineering:** Jennifer Colee. Past updates in excel sheet “BASC Projects\_Actions Summary” in [**hsvbasc.com → Minutes and Documents**](https://www.hsvbasc.com/owncloud/index.php/s/N2f7bzZEYm9zPR1)

1. **TE Status:** Grants, bike/ped infrastructure updates, etc: **No updates.**
2. **TE Bike/Ped Reports: Updates below.**

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
| **Bike signals Report** | Can bike count data can be collected and reviewed by BASC based on the number of times the spragins bicycle signals are triggered? This also applies to other bike specific road signals (specific road sensors, oblong diamonds, which can supposedly differentiate might have data as well?) | Update on if a bike report can be generated from triggered bicycle signals at Spraggins (and others)? TE does not have COM (recording capabilities) at this time, but can be capability later. Loops are only vehicle detection (object detection) and cannot tell the difference between bikes and cars. Gordan would be the POC for traffic signals and explain more about this. | Action: Jennifer was going to follow-up on the question about the Spragins bike signal (the push button) and the 5 points intersection (Leddar signal). Basically if these two specific sections can detect bicycles then a bicycle report. Spragins because it is a bike push button signal, I believe. 5 points because cyclists are able to be detected really really well there, possibly using Leddar detection. |

**C: Huntsville Police Department:** Anthony Rosado. Past updates in excel sheet “BASC Projects\_Actions Summary” in [**hsvbasc.com → Minutes and Documents**](https://www.hsvbasc.com/owncloud/index.php/s/N2f7bzZEYm9zPR1)

1. **HPD Status:** training, bike/ped awareness, etc**. No updates**
2. **HPD Bike/Ped Reports: Updates below.**

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
| **Official HPD Bike/ped Police- reported incidents** | Important to allow BASC to analyze the bike/ped incidents and how biking can be improved because BASC has a variety of biking experience in Huntsville. This report would come from the HPD police reporting system, which is only visible for HPD. | The question will continue to be asked because this data was something that BASC had looked at in the past. The discussion was that this data may still be maintained by Traffic Engineering, Tom Cisco. | Action: I think Anthony plans to follow-up with Tom. |

**D. Community Concerns: Updates below.** Past updates in excel sheet “BASC Projects\_Actions Summary” in [**hsvbasc.com → Minutes and Documents**](https://www.hsvbasc.com/owncloud/index.php/s/N2f7bzZEYm9zPR1)

1. **SeeClickFix.com:** 
   1. Citizen made three bike signal SeeClickFix.com tickets and 2 out of 3 were closed very quickly. For the last ticket, it was recommended to wait until a “bike signal person” is painted on the street before closing ticket. It was discussed that the method at which this light change is possibly using Leddar ( See lists of bike related SeeClickFix tickets in excel sheet “BASC Projects\_Actions Summary” in [**hsvbasc.com → Minutes and Documents**](https://www.hsvbasc.com/owncloud/index.php/s/N2f7bzZEYm9zPR1) )
   2. Citizen brought up a concern where there used to be blinking lights to alert people on the road and now there isn’t one? It is near Ebworth Dr. street and it may need something similar now→ SeeClickFix.com ticket to be generated. Vivian has potentially found it and documented it on the Excel sheet now. Vivian can follow-up with citizens at the next meeting.
2. **Others: Brought up by other methods emails, in meetings, etc.**
   1. **Jamie’s update on bike to work Month:** Jamie would like to start a group bike ride to work onto the Arsenal in May. Jamie wants to work with the city to get this communicated out more. Potential dates discussed May 15th-21st. Vivian added this to 2023 BASC goal “ Encourage bike to work week and Mayor’s bike ride”
      1. Which date would work best for Jamie and then BASC can then communicate to the city?
      2. MWR pass needed.
      3. Gate 10 opens March 6th
      4. Jamie has an update about the Tour d’Arsenal. Reached out to the Garrison about Tour d’ Arsenal about starting this up again. It’s really cool annual ride that was held prior to COVID. Tour d’Arsenal: <https://www.bikehuntsville.com/bike-huntsville/riding-in/on-the-arsenal/>
   2. **Certain Roads**

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
| **Oakwood bike lanes** | This was a planned road diet and installation of bike lane. Citizens had concerns that the current repaving (BASC email: Repaving of Oakwood with the addition of bicycle lanes)  Reference to BigPicture Huntsville:<https://bigpicturehuntsville.com/places/five-points-northeast-huntsville-small-area-plan/> | Chad (3/8) Bike Lanes on Oakwood: stripes for the bike lanes painted on Oakwood. No markers (i.e. signs that say bike lanes or painted bikes on the road) at that time.  Striping on Oakwood: The center has been done. So it will be done soon. Publix Works is the group working on this. |  |
| **Bradford** | Concerns about Bradford as described on SeeClickFix ticket #13935917: :<https://seeclickfix.com/web_portal/536ne61tUkLvo5MSUWwKfSZY/issues/13935917?fbclid=IwAR20ZwsAYTEfYDRLzrHTDMzRnoQq00MPcXA-Cm7n_-D0ITypCjQjUqdIPOk> | This is completed and closed on the SeeClickFix ticket. Presented a video of how it looks at BASC. New arrows were painted on to show where the lanes go. Pretty quick turnaround. | Vivian will post on FB how this looks now with video for closure.    SeeClickFix ticket :<https://seeclickfix.com/web_portal/536ne61tUkLvo5MSUWwKfSZY/issues/13935917?fbclid=IwAR20ZwsAYTEfYDRLzrHTDMzRnoQq00MPcXA-Cm7n_-D0ITypCjQjUqdIPOk>   Additional comments on BASC Facebook (1/13/2023):<https://www.facebook.com/groups/1366468327053612> |

**Section II: February Agenda Topic**

1. **Bike share in CRP vis-a-vis the City: Larry**
   1. HUBS has been getting a bikeshare program in Cummings Research Park. HUBS has paid the turnkey bikeshare company called Tamdem Mobility. Currently, Larry is bringing awareness to BASC that HUBS would like the city of Huntsville to be part of the bikeshare program similar to how the bikeshare program downtown is shared by the city. However, it is unclear at this time how the city wants to officially be with this bikeshare program. The city requires a business license, which HUBS has applied for. In reviewing the business license application, the city is evaluating what its relationship will be with bike share companies. It is the evaluation process that is holding up getting a business license. The city may require a franchising license. HUBS would essentially be a contractor for the city and run everything, but HUBS would like Huntsville to be able to say that its bikeshare program is growing. Bigger cities have similar bikeshare programs and are involved with their bikeshare programs.
2. **BASC Goals 2023**: **Updates below.** Below are the 2023 goals that had updates and can be referred back to “BASC Projects\_Actions Summary” in [**hsvbasc.com → Minutes and Documents**](https://www.hsvbasc.com/owncloud/index.php/s/N2f7bzZEYm9zPR1)

* For these goals, we would need sub-committees with POCs. If there is someone interested in supporting any of these goasl, please email BASC/ let Danny and Vivian know.

| Title of Goal | POC | Purpose/Goal | Current Status (as of the latest monthly meeting) |
| --- | --- | --- | --- |
| **Bike to school: Chapman School** | Jacob, Chad, Jamie, Anthony | Once Oakwood bike lanes are installed, want to plan a bike to school day to Chapman school with parents and kids | Jacob: He has some interested folks. Julia Kirckoff/Lynn from the school is interested. Anthony is interested.  Recommended to get the PTA involved. |
| **Encourage bike to work week and Mayor's bike ride** | Danny, Jamie, Larry | Encourage bicycle safety awareness from BASC during May bike Month, Bike to work week, and to any Huntsville communications (flyers, etc).  BASC to be at Mayor's Bike ride and have HSV communications to note that on.  Goal to have something by bike month which is May. | Planning says that Mayor's bike ride is scheduled May 6th and after that announcement of the free transit would be made which is May 8th through the 12th.  Offline discussions with Kelly are still being made to confirm the Mayor's ride date.  Jamie’s update on bike to work Month: Jamie would like to start a group bike ride to work onto the Arsenal in May. Jamie wants to work with the city to get this communicated out more. Potential dates discussed May 15th-21st. on to the Arsenal as groups. Vivian added this to 2023 BASC goal “ Encourage bike to work week and Myor’s bike ride”  Which date would work best for Jamie and then BASC can then communicate to the city?  MWR pass needed.  Gate 10 opens March 6th  Jamie has an update about the Tour d’Arsenal. Reached out to the Garrison about Tour d’ Arsenal about starting this up again. It’s really cool annual ride that was held prior to COVID. Tour d’Arsenal: https://www.bikehuntsville.com/bike-huntsville/riding-in/on-the-arsenal/ |
| **Free Transit ride if you bring your bike** | James, Danny | Reach out to City to give citizens a free bus ride if they bring their bike. Discussed that this could be around bike to work week, May 15th-21st, bike to work day is May 19th. | Danny reached out to John, but we got it from James at the meeting that John Autry approved of a Free Transit if you bring a bike from May 8th-12th. |
| **Host a Map-a-Thon** |  | BASC and HUBS to support an in-person mapathon by the end of the year for [Peopleforbikes.org](http://peopleforbikes.org/)  This goal will support the other goal of Huntsville becoming a bike friendly city status with League of American Cyslists | David Nuttal should be added. Bruce knows the bike rack.  Explain History added here:This goal was brought up last minute in 2022 and HUBS and BASC members were only able to do individual updates to the open source map. Hosting a marathon guideline is referenced by people for bikes:  https://cityratings.peopleforbikes.org/about/contribute?eid=126577    This will help with bike friendly city status |
| **Support the renewal of Bike Friendly status of HSV businesses Bicyclists** | Jamie | BASC to support the renewal process for the Bike Friendly status that are given to businesses to the League of American Bicyclists group. Getting more bike friendly businesses may allow those businesses to get more recognition and to get more bike racks to their business. More info.<https://www.bikeleague.org/business> | Added Jamie.  Larry has a name on Facebook that they might be interested in helping out with this goal. Needs to find the name. |
| **Support Tour-de-ville Kids event or have a booth** | Larry, Jamie, Anthony | BASC to support Tour-de-Ville with a kids Traffic garden event. 2022, BASC and city planning attended Tour-de-Ville with posters and flyers to talk to the community about bike safety and city planning. | added Larry as POC. From last meeting: Maybe we can target the Boy and Girl Scouts of Huntsville as a community who would be interested in this event. |

**Section III: Action Item Review:** Discussed all in Previous sections: Past updates in excel sheet “BASC Projects\_Actions Summary” in [**hsvbasc.com → Minutes and Documents**](https://www.hsvbasc.com/owncloud/index.php/s/N2f7bzZEYm9zPR1)

**BASC Reference List:**

Official date adoption of document: XXXXXX DRAFT (11/27/22) Printed for Nov. 2022 BASC monthly meeting

1. Becoming a BASC member:

* Complete BASC membership questionnaire (ask a BASC member about this)
* Locate BASC documents, minutes, and bylaws storage: https://www.hsvbasc.com/
  + Add yourself to the BASC email distribution list for discussion and announcements: hsvbasc.com→ “ListServ” (will need to be approved by BASC member)
  + Don't want to use email to communicate? Post in Discord (ask BASC member for access)
* Be aware of City of Huntsville department functions: https://www.huntsvilleal.gov/

2. As a citizen:

* Follow BASC Facebook for discussion and announcements: https://www.facebook.com/groups/1366468327053612
* Reference “How to bike safely” resources: Example: https://www.bikeleague.org/ridesmartvideos
* Know the biking laws of Alabama: Print bike/motorist safety guide and AL codes "How we share the road\_AL code" located in https://www.hsvbasc.com/ and”Minutes and Documents"
* Report bike/ped related road issues on Huntsville's "See Click Fix" website: https://seeclickfix.com/huntsville
  + Clean a greenway path, sidewalk, bike lane or add a bike signal at a traffic light to change it on your bike ride
* Checkout Huntsville's See and Bee Seen website:
  + https://www.huntsvilleal.gov/residents/streets/bicycling/
* Post Videos/photos of bike incidents to BASC Facebook group in order to reference in "SeeClickfix.com" tickets: https://www.facebook.com/groups/1366468327053612
* Learn about Ped/Bike infrastructure standards on NACTO: https://nacto.org/programs/#all-programs