**BASC MEETING Minutes February, 10, 2020**

Attending: Bruce Weddendorf (chair), Jamie Miernik, Ben Payment, Dario Gonzalez, Larry, Mason  
COH: Nick Nene

Reviewed and approved minutes from last meeting, January 2020

**Review of Open Action Items:**

* ACTION: Bicycle Friendly Business – On-going  
  Dario Gonzalez, Ken Rex, Ben Payment: Dario approached Victor Burlingame at Gold Sprint Coffee as the next BFB. He’s all for it and two more meetings are scheduled, but the application will have to wait until he’s been in business one year.
* ACTION: Report on Way-finding signs combined with the updated Bike Route Map effort  
  Paige and Larry Mason will work on revising the Bike route maps for republishing. “Visualizing” Bikes Routes to include way-finding, Singing River, Bikeshare docking stations, as well as Bike Routes and Greenways. Paige to ask James and get the MPO Bike Route maps on the Listserve: **members@hsvbasc.com**  
  ACTION: BASC to review Bike Route maps and provide feedback. (as soon as the maps are available for review.)
* ACTION: Develop a new ordinance about not blocking bike lanes. Get HPD involved. On-going  
  Frances - Evaluate existing ordinance to clarify that bike lanes are not parking spaces.  
  Dario Gonzalez will write a letter to recommend to develop and enforce process during construction of Bike Lanes to keep cones or signage along incomplete bike lane projects for safety. Evaluate existing ordinance or construction policy to clarify that bike lanes are included.
* ACTION for BASC: go to BikeHuntsville website, provide feedback/content updates on the See and Be Seen tool to report bad driving behavior and uploading videos. On-going
* ACTION: Re-start the periodic, suggest quarterly, HPD reporting of vehicular/cycling crashes at BASC meetings. Anthony Rosado took action.
* ACTION: Write letter to City to include questions on permitting greenways for races and events  
  Bud Curtis Took action to write letter.
* New ACTION: Send calendar invites to FB groups about the BASC meeting time/date  
  Jamie will do.
* New ACTION: Post minutes on the Listserve, also get on BASC webpage.   
  Jamie will ask Paige to have the COH webmanager to subscribe to the listserve to post minutes on the COH BASC page.

**CLOSED ACTIONS:**

* ACTION: Status of dock-less bike share – Done

Since dockless bikeshare is now happening in Huntsville, change Action for James to report on Way-finding signs.

* ACTION: Governor’s House Letter about policy – Closed/combined  
  ACTION: Bike Crash Map – **Closed**  
  Clint Johns sent the map. Bruce resent Jan 12, 2020 (*Done Nov 19)*

**CLOSED ACTIONS (cont):**

* ACTION: Governor’s House Status – **The road project is complete**  
  There should be X-walks across Jordan Lane and Singing River signage to be installed someday.
* ACTION: Maps – We need to update and republish the Bike route maps. **Combine|**  
  James brought several to review proposed Bike Routes all over the MPO area.  
  ACTION: James to send out Pdfs of maps to BASC **Combine|**posted in an on-line place so we can all review. On the List serve that COH will set up for us.
* ACTION: Letter to Traffic Engineering about signage – Done  
  The “Bike may use full lane” signs have been posted out west of RSA and on Clinton.
* ACTION: James or Paige to contact Digital Communication at COH (Anna Lynn Hardy) to set up a listserve alias for the BASC members.  
  Ben Payment will take this action. **– Done Listserve is members@hsvbasc.com**

**On-going Business Reports:**

**HPD:** No HPD

**Traffic Engineering:** Nick Nene gave a report and mentioned the posting of 10-12 “Bike may use full lane” signs.

**Planning:** No Planners

Community Groups Upcoming Meetings:

* Feb 22 Bikes and Brews Mardi Gras ride, 3 pm
* Bike Bingo in May (Bike Month)

New Business

Get started thinking about and planning May is Bike Month events

Next Meeting March 2, 2020, 5:30 at STA

Notes by Jamie Miernik

*See and Be Seen Form comments summarized:*

* *Edits to form:* 
  + *Question #6 “Who is Reporting?” should include a “motorist” option.*
  + *Question #12 should clarify that you can share the license plate number, even if it wasn’t visible in the video/photos. For example: “if car tag is available/known from witnesses, video, images, etc. please enter it here.”*
* *Overall edits:* 
  + *The site is meant to pop-up an auto-response that tells you your incident number.* 
    - *This should not be a pop-up, this should be a new tab. Because most PCs will block the pop-up.*
    - *Also, in the text of the new tab, where it gives you an incident number, please add: “If you plan to file a police report, include this incident number in your report.”*
* *Behind-the-Scenes edits:*
  + *For city internal workflow, is there a way to deal with reports that come in through this form that are:* 
    - *Metropolitan, i.e. not just in the city limits of Huntsville? Do we have a way to send reports/share info with City of Madison, Madison County, etc.*
    - *On a university campus, i.e. UAH or A&M, is the city going to share information with University PD?*
* *Form Roll Out:* 
  + *This will go live on Thurs January 23rd after Dennis Madsen makes a presentation to City Council that night.*
  + *Six-month study period, as a trial to see how people use it, how the city uses the data*
  + *Maps.huntsvilleal.gov/SeeandBeSeen is where the form lives currently, but at rollout it will be a link on bikehuntsville.com under a new “Make a Report” tab.*
  + *Content of the “Make a Report” tab, which describes the ‘near miss’ definition and what can be reported with this form is not live on the site yet, Jessica will send to Paige for Paige to send to BASC for edits. Send any edits to Paige.*
  + *Jamie and Morgan suggest language about “aggressive driver behavior” or “harassing behavior” be included before the role out.* 
    - *Perhaps add an option for a “type” of interaction, characterizing the interaction as “harassing”.*